



INTERSTATE COMMISSION FOR JUVENILES

West Region Meeting

Minutes

November 3, 2015

2:00 p.m. EST

Commissioners/Designees in Attendance:

1. Dale Dodd (NM) Commissioner, Representative
2. John Crabtree (AZ) Designee
3. Michael Farmer (CA) Designee
4. Linda Kiyotoki (HI) Designee
5. Cindy McKenzie (MT) Commissioner
6. Anne Connor (NV) Commissioner
7. Gloria Soja (OR) Designee
8. Jessica Eldredge (UT) Designee
9. Jeff Patnode (WA) Commissioner
10. Dawn Bailey (WA) Designee
11. Gary Hartman (WY) Commissioner

Commissioners/Designees Not in Attendance:

1. Barbara Murray (AK) Commissioner
2. Summer Foxworth (CO) Commissioner
3. Alicia Ehlers (ID) Designee
4. Philip Cox (OR) Commissioner

Compact Staff in Attendance:

1. Stephanie Perales (AZ)
2. Jen Baer (ID)
3. Jeff Christofferson (MT)
4. Valerie Blanford (UT)

Guest in Attendance:

None

National Office Staff in Attendance:

1. Ashley Lippert, ICJ Executive Director
2. Emma Goode, Administrative and Logistics Coordinator
3. Jenny Adkins, Project Manager

Call to Order

Representative Dodd called the meeting to order at 2:00 p.m. EST.

Roll Call

A. Lippert called the roll and a quorum was established.

Agenda

A. Connor (NV) made a motion to approve the agenda. M. Farmer (CA) seconded. The motion passed.

Minutes

A. Connor (NV) made a motion to approve the August 25, 2015 meeting minutes. J. Eldredge (UT) seconded. The motion passed.

Discussion

State Updates

- A. Connor (NV) updated that the ICJ Coordinator position is vacant in Nevada.
- J. Crabtree (AZ) updated that Stephanie Perales (AZ) will be moving to Colorado. Stephanie will work with her replacement, Lisa Beason, during the transition.
- Representative Dodd welcomed Jeff Christofferson, the new DCA in Montana.
- M. Farmer (CA) updated that Becky Blackwell started last month. The California ICJ office staff now totals four including him.

Human Trafficking Update

- A. Connor (NV) updated that the Human Trafficking Ad Hoc Committee will meet for the first time November 10 and she will chair the meeting for Chair Damian Seymour. The ad hoc committee will discuss parts of an online webinar presented by the Office for Victims of Crime Training and Technical Assistance Center (OVC TTAC) which she and Holly Kassube (IL) attended. The ad hoc committee will continue the task of developing an ICJ Human Trafficking Matrix referencing each state's model for handling human trafficking victims.

2016 Rules

- A. Connor (NV) updated that the Training Committee will meet November 12. All the training materials are being updated to address the new rules effective February 1, 2016. J. Patnode (WA) questioned trainings for field staff versus Compact office staff. A. Connor (NV) confirmed there to be two separate trainings.
- Representative Dodd commented that 2016 is a non-rule making year therefore only emergency rules would be considered. The Rules Committee will hold its first meeting on Wednesday, November 4, 2015. The West Region acknowledged Idaho, New Mexico, and Wyoming as the West Region members serving on the Rules Committee.

States in Transition Goals and Plan

- Representative Dodd reported that Commission Chair Marchand requested the region representatives submit goals relative to the Best Practice: States in Transition. Representative Dodd complimented the West Region for their willingness to assist new staff and opened the floor for suggestions by proposing the idea of assigning mentors.
- A. Connor (NV) noted that historically issues reported to compliance stem from the ICJ learning curve and emphasized the importance of states to be patient and offer friendly assistance to new staff and states in transition. ICJ offers training and technical assistance that can be tweaked to be state specific.

- M. Farmer (CA) commented on the importance of training and transitioning when states restructure, noting he proposes to develop an ICJ procedures document in his office. D. Dodd (NM) noted that he too has started a procedures list. The West Region shared that often times the ICJ Compact offices are not well known within their state's agencies and lack a written procedural plan.
- G. Soja (OR) commented that perhaps ICJ should mandate states to implement a back-up plan. M. Farmer (CA) updated that the Compliance Committee, in the discussion of the 2017 Performance Measurement Plan, will consider including the back-up transition plan as a standard. A. Lippert cited the ICJ Rules 4-102 (1) and 6-102 (7) which in summary state that each ICJ office shall develop policies and procedures on how to handle matters within their state; and on the return of a juvenile to ensure a safe return and public safety. J. Patnode (WA) opposed auditing back-up plans. He viewed the language in the rules to be operational and the transition back up plan to be an administrative function to be left to the discretion of the states.

Old Business

There was no old business.

New Business

There was no new business.

Adjourn

- The West Region agreed the next meeting should be in January 2016 and the national office will poll for a date.
- **Representative Dodd adjourned the meeting by unanimous consent at 2:38 p.m. EST.**