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ICJ UNITY SYSTEM REQUIREMENTS

<u>Interstate Commission for Juveniles</u> (ICJ) in partnership with <u>Optimum Technology</u>, <u>Inc.</u> has developed a new data system called Uniform Nationwide Interstate Tracking for Youth (UNITY) to track interstate juvenile movement. UNITY is the data system that will replace the current JIDS data system.



This document is intended for the Compact users' state, county, and local IT departments to provide information on the hosted environment and specifies the system access requirements to be expected when UNITY goes live.

UNITY is a browser-based system with a user-friendly interface and intuitive workflows that enables the 50 States and 2 territories that comprise the Interstate Compact for Juveniles (ICJ) to manage workflow and communications, as well as provide consistent service to juveniles.

The Interstate Compact for Juveniles (ICJ) is the law that regulates the interstate movement of juveniles who are under court supervision or have run away to another state. The ICJ is a contract that has been adopted as law throughout the United States. Therefore, all state and local officials are legally bound to honor and enforce the terms of the Compact.

According to Rule 3-101, "States shall use the electronic information system approved by the Commission for e-forms processed through the Interstate Compact for Juveniles." Because UNITY was approved by the Executive Committee on September 9, 2019, when it goes live it will be the approved "electronic information system" by which all compact transactions are required to be transmitted.

HOSTING & SECURITY



The UNITY system and all its data is securely hosted on the <u>Microsoft Azure Government Cloud</u>, an FBI-certified and <u>CJIS compliant</u> platform. Microsoft Azure Government is a dedicated cloud specifically designed for U.S. federal, state, and local governments that provides world-class security, protection, and compliance services that meet government security and compliance requirements.

The hosted website uses Transport Layer Security (TLS) binding with a security certificate that ensures a strong SHA-2 and 2048-bit encryption on all communication from the browser to the application. This provides end-to-end encryption of network traffic and ensures privacy and message integrity.

SUPPORTED BROWSERS



UNITY is a web-based application that can be accessed from any device with a modern browser and internet access.

The following is a list of supported web browsers and versions:

- Microsoft Edge (Version 84 and above)
- Google Chrome (Version 80 and above)
- Mozilla Firefox (Version 78 and above)

<u>Please Note:</u> Internet Explorer is no longer being actively developed by Microsoft and does not support new web standards adopted by modern browsers. Therefore, Internet Explorer is not supported. Microsoft has replaced Internet Explorer with Microsoft Edge browser, which has improved security, privacy, speed, and ease of use.

BROWSER CONFIGURATION



The supported browser used must meet the following requirements:

- Cookies are enabled. Ensure cookies are enabled in the browser for all parts of the UNITY application to work as expected.
- **Enable pop-ups and JavaScript.** Pop-ups and JavaScript should be enabled in the browser, to view alerts messages and other notifications in the UNITY application.

SOFTWARE REQUIREMENTS



To generate and view ICJ forms from UNITY, users are required to have <u>Adobe Reader</u> installed on their computer.

SOFTWARE RECOMMENDATIONS



Adobe Pro DC is recommended for state compact officials due to the high volume of document management and their need for access to comprehensive PDF editing features. However, UNITY does not require Adobe Pro DC for application functionality.

DOMAINS & URLS



ICJ has acquired the following domain name to configure and host the UNITY system:

ICJUNITY.ORG

The Training and Production systems will be available using these URLs:

https://training.icjunity.org/ https://www.icjunity.org/

Compact officials will access the above URLs using state-approved browsers and login to their accounts. UNITY is expected to roll out for all agencies nationwide in February 2021.

EMAILS



UNITY will send automated email notifications to users from noreply@icjunity.org. This email should be whitelisted or added to the user's contacts list in order to prevent UNITY emails from going to the "Junk Email" folder. Users will be asked to verify their email address and opt-in for email notifications at the time of initial sign-in during go-live.

GO-LIVE SUPPORT



ICJ and Optimum Technology will be using the Smartsheet platform for the go-live support process. The following Smartsheet form link will be used to submit user support requests, please add to compact officials' safe site:

UNITY Support Helpdesk

QUESTIONS



For any questions about the UNITY application or system requirements, please use the form link below to contact us:

UNITY State IT Questions

The form will request information regarding the State you belong to and contact information. This will help provide a centralized repository of questions to review and ensure timely responses.