



UNITY EVENTS OVERVIEW

What is an “Event” in UNITY?

An Event is a single occurrence that is not part of a workflow that supplements a case or triggers a specific action within a case.

Key: SS = Sending State; RS = Receiving State; H/D = Home/Demanding State; HS = Holding State

Note: The “Event List” is dynamic, as events are only available when appropriate to use.

For example, the “Delete Travel Case” event only appears in SS Event List before submission to the RS. The “Delete Travel Case” event *does not appear after submission* to the RS because a *case should not be deleted once submitted*. Instead, the “Withdraw” event appears after the case has been submitted, because that would be the appropriate event to use.

Travel Cases		
Event Name:	SS or RS Event:	Purpose:
Delete Travel Case	SS	To allow SS to delete travel case when error is made or it is determined juvenile will not be travelling prior to submission of Travel case to RS
Withdraw Travel Case	SS	To allow SS to withdraw travel case after submission to RS when it is determined the juvenile will not be travelling as planned
Request for Sex Offender Registration Requirements	SS	To allow SS to request sex offender registration requirements from the RS when juvenile is classified as a juvenile sex offender



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Request for Victim Notification Assistance	SS	To allow SS to request victim notification assistance from RS
Notification of Travel Date Change-Arrival & Departure	SS	To allow SS to notify RS of change in Arrival & Departure date after submission of Travel case
Notification of Travel Date Change-Arrival Date	SS	To allow SS to notify RS of change in Arrival date after submission of Travel case
Notification of Travel Date Change-Departure Date	SS	To allow SS to notify RS of change in Departure date after submission of Travel case
Reopen Travel Case	SS	To allow SS to re-open Travel case after closure in order to utilize an event such as a date change notification

****It has been noted that it would be beneficial for the travel date change events to be combined into 1 event; there were some coding complexities to make that change now to ensure the “Special/Contact Instructions” triggered when needed (over 30 days of travel); however, it is noted for enhancement.**



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Transfer Cases		
Event Name:	SS or RS Event:	Purpose:
Delete TOS case	SS	To allow SS to delete TOS case when error is made (wrong pathway chosen at Case Type Selector) or it is determined juvenile will not need a transfer prior to submission of TOS case to RS
Add Court Case	SS	To allow SS to add additional Court Case tasks as part of TOS request when juvenile is under supervision in more than 1 court case in SS; can also be used after TOS is accepted to notify RS if juvenile is placed under supervision in an additional court case in SS at a later date
Withdraw Travel Case	SS	To allow SS to withdraw TOS case after submission to RS when it is determined the juvenile will not be relocating as planned
Update Referral Contact Information (phone/email)	SS	To allow SS to update RS regarding change in Referral Contact Information (phone or email only) after submission of TOS as Referral Information task is locked for editing at that time
New Travel Permit	SS	In cases where it was believed juvenile would remain in SS while TOS is pending, event allows SS to notify RS via travel permit submission that circumstances have changed and juvenile will be proceeding to RS



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Notification of Travel Date Change-Arrival in RS	SS	To allow SS to notify RS of change in Arrival date after submission of TOS case when travel permit was issued as part of the TOS request
Updated Referral Request	SS	<ol style="list-style-type: none"> 1. After submission of TOS but prior to acceptance/denial, event allows SS to submit an updated Referral request if the proposed residence in RS changes 2. After denial of TOS by RS, event allows SS to submit new TOS with an alternative proposed residence in RS
Request for New Home Evaluation	SS	<p>After acceptance of TOS, event allows SS to request a new home evaluation if juvenile changes residences in RS.</p> <p>Note: the RS does have the ability to decline the request since the rules do not speak to this request. RS would complete as a courtesy for informational purposes only and RS would not be able to then deny supervision since supervision was previously accepted</p>
Request 5 business day extension	SS	To allow SS to request a 5-business day extension for return of the juvenile were provided for in ICJ rules, i.e., Supervision is denied and juvenile is in RS
Case Closure Notification	SS	To allow SS to submit case closure to RS
Reopen TOS case	SS	To allow SS to request to reopen TOS case and for RS to resume supervision after absconder is located as provided for in ICJ Rule 5-102(4)
Travel Plan	SS	To allow SS to provide travel plan information to RS if SS is requiring the juvenile to return to SS



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Update Travel Plan	SS	To allow SS to update travel plan after submission of original travel plan to RS (Note: travel plan is auto-triggered in some events such as Failed Supervision)
Warrant Issued by SS	SS	To allow SS to notify RS when warrant has been issued under 1 of 2 circumstances: <ol style="list-style-type: none"> 1. Warrant issued due to juvenile absconding but warrant was issued after SS has already submitted the Reply to Absconder Report 2. Warrant issued by SS to initiate retaking
Withdraw Warrant Issued by SS	SS	To allow SS to withdraw event if circumstances change and warrant has been withdrawn/cancelled
Request for RS Transport to Airport	SS	In cases where juvenile has been apprehended on SS warrant and is being returned, event allows SS to request RS transport juvenile to airport when air travel will be used
Withdraw Request for RS Transport to Airport	SS	To allow SS to withdraw request for transport to airport if plans change
Request for Airport Surveillance & RS Transport to Airport	SS	In cases where juvenile has been apprehended on SS warrant and is being returned, event allows SS to request airport surveillance from a Surveillance State and to request RS transport juvenile to airport when air travel will be used
Withdraw Request for Airport Surveillance & RS Transport to Airport	SS	To allow SS to withdraw request for surveillance and transport to airport if plans change



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New Address Notification	RS	To allow RS to notify SS of address change when full QPR is not due or needed
Quarterly Progress Report	RS	To allow RS to submit QPR as required and when needed Note: QPR does not appear in Event list because it is an auto-triggered event and is always an available task for RS to complete
Violation Report	RS	To allow RS to submit VR to report non-compliance issues
Absconder Report	RS	To allow RS to submit AR to report when juvenile has absconded
Withdraw Absconder Report	RS	To allow RS to withdraw Absconder Report if juvenile is located and supervision will continue prior to the TOS case closing
Travel Permit – Visit to SS	RS	To allow RS to submit a travel permit within TOS case when juvenile is returning to SS for a visit
Request for Travel Approval by SS	RS	In cases where SS has documented that they want to retain authority to approval travel, event allows RS to submit proposed travel information to SS for approval prior to travel permit being issued
New Home Evaluation	RS	To allow RS to submit new home evaluation to SS for informational purposes when juvenile changes in residences in RS after acceptance of TOS; does not affect prior TOS approval



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Failed Supervision	RS	To allow RS to submit Failed Supervision to SS to mandate juvenile's return in accordance with ICJ Rule 5-103(4) (Note: Event allows user to choose QPR or VR to report failed supervision information due to failed supervision not always being the result of juvenile's non-compliance, i.e., grandma asks for removal due to her failing health)
Withdraw Failed Supervision	RS	To allow RS to withdraw Failed Supervision request when circumstances change
Case Closure Notification	RS	To allow RS to submit case closure notification for consideration by SS
Withdraw Case Closure Notification	RS	To allow RS to withdraw case closure notification if circumstances change



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Return Cases		
Event Name:	H/D or HS Event	Purpose:
Delete Return Case	H/D	To allow H/D State to delete return case prior to any submission when case was created in error
Withdraw Return Case	H/D	In Return cases of "Request to Apprehend", event allows H/D State to withdraw Return case if circumstances change (i.e., warrant was withdrawn/cancelled)
Updated Travel Plan	H/D	To allow H/D State to update travel plan after submission of original travel plan to HS
Juvenile Not Returned- Return Case Closure	H/D	To allow H/D to notify HS when juvenile will not be returned as allowed by ICJ rules and close return case
H/D State Rejects Signed Form III	H/D	To allow H/D State a mechanism to reject signed Form III after submission if it is determined Form III procedures were not followed as required by rules, i.e., juvenile presented Form III to sign without having a hearing before a Judge/Court
Request 5 business day extension	H/D	To allow H/D State to request a 5-business day extension for return of the juvenile as provided for in ICJ rules



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<p>New Requisition Submission</p>	<p>H/D</p>	<p>To allow H/D State to start a new requisition after “Return Type Confirmation” task is completed and requisition type can’t be changed, i.e., started requisition for absconder (Form II) but court jurisdiction is no longer seeking return, so now need to submit requisition for runaway (Form I)</p>
<p>Adult Warrant Determination – Return Case Closure</p>	<p>H/D</p>	<p>To allow H/D State to notify HS after Return case has been opened that a determination has been made the warrant for which the juvenile was apprehended on is an adult warrant, and the juvenile will not be returned via the ICJ</p>
<p>Delete Return Case</p>	<p>HS</p>	<p>To allow HS to delete return case prior to any submission when case was created in error</p>
<p>Juvenile Released to Legal Guardian/Custodial Agency within 24 hours – Return Case Closure</p>	<p>HS</p>	<p>In cases where it is believed the legal guardian/custodial agency will not be able to retrieve the juvenile within 24 hours and ICJ offices become involved, event allows HS to notify H/D State if circumstances change and legal guardian/custodial agency is able to retrieve juvenile in under 24 hours</p>
<p>Juvenile Signed Form III</p>	<p>HS</p>	<p>In cases where juvenile has refused to sign Form III and H/D State is working on Requisition, event would allow HS to submit a signed Form III (prior to submission of requisition) if juvenile changes his/her mind to voluntarily return</p>